

Adagio Training Conferences

for Adagio end users

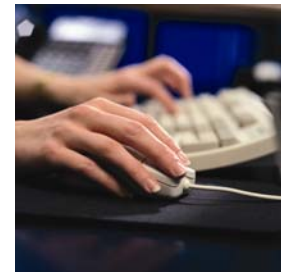
Adagio Training Conferences



An Adagio Training Conference is an excellent opportunity for administrators, managers and staff to maximize investment in Adagio Accounting. This three day, hands-on training conference has been designed specifically for end users to get the most out of Adagio Accounting. Using a sample company dataset, participants will work through a series of exercises that are typical of every day tasks performed in an accounting department. Whether you are a very experienced user, or you are new to Adagio, you'll learn a great deal from our qualified instructors.

Hands-On and Focused

For three full days, you will participate in instructor-led, hands-on training on the most popular Adagio modules: **Ledger, Receivables, BankRec** and **Payables**. You will learn optimal ways to handle your accounting, and provide accurate, up-do-date information for your staff, management, and external organizations. These hands-on sessions will get you working with Adagio in the most efficient manner possible, by showing you how to take advantage of its more advanced features. This training takes place in a classroom setting, and **registration is limited to 20 students**.



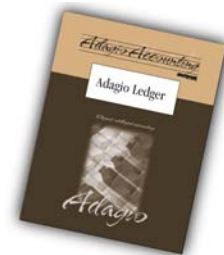
Expert Instruction



The best way to get the most out of your Adagio is to train with an Adagio training expert. Our instructor, Lars Glimhagen, has more than twenty-five years of experience in the field of accounting and finance. He is certified in adult education by the Vancouver School Board, and has taught computerized accounting at Compucollege, Douglas College, Langara College, and in Continuing Education with the Vancouver School Board. Lars is also the author of all of the Adagio Training Conference courseware.

Courseware

Participants will leave the Adagio Training Conference with Adagio Training Manuals and a training CD, both included in the registration fee. Adagio Training Manuals provide detailed procedures for Adagio Accounting. They include exercises using the training dataset on the CD. An added benefit is the Adagio "unMouse" Pad, which outlines keyboard shortcuts. You do not need to use the mouse to do data entry in Adagio!



Extra: Financial Reporting

On the day immediately following the Adagio Training Conference, trainees are encouraged to stay for a day of Financial Reporting Training. This is a hands-on training session designed to provide detailed information about the Financial Reporter's most important functions. During this one day session, concepts behind each of the tasks performed in the Financial Reporter will be discussed. The participants will follow step-by-step instructions on creating a financial statement using the concepts and techniques for designing professional looking statements.



See over for registration information...



Adagio Training Conference Registration

Date Tuesday - Thursday, March 23 - 25, 2010
Financial Reporter Training: Friday, March 26

Time Instruction 8:30 am – 4:30 pm.
Lunch will be provided.

Location Executive Airport Inn
7311 Westminster Hwy., Richmond, BC
(604) 278-5555

Hosted By AccSys Solutions Inc., with offices throughout Western Canada
Mailing address: Suite 401 - 19292 60th Avenue
Surrey, BC V3S 3M2
1.888.534.4344

Fee \$995 + 49.75 GST per person, including computer rental. After March 12, 2010, cost is \$1195/person (\$1254.75 with GST). Add \$495 + 24.75 GST for Financial Reporter Training. After March 12, 2010, cost is \$595 (\$624.75 with GST). Sign up for ATC and Financial Reporting for \$1290 (\$1354.50 with GST). This is a \$200 discount on the combined courses! (\$1774.50 after March 12, 2010, with GST) The second and subsequent delegates from the same company receive a 10% discount on their fees. Fully refundable up to 21 days in advance of event. 50% refundable 20-14 days in advance of event and no refund after 14 days prior to the event.

Sample Course Outline Day 1: Adagio Ledger

- Review Ledger setup
- Setting up Source Codes, Source Journals
- Creating and modifying accounts
- Managing budgets
- Entering historical data
- Processing journal entries
- Archiving and restoring batches
- Un-posting batches
- Periodic and year end processing
- Printing reports and financial statements

To register, fax to: 604.534.4385. Email to info@accsysolutions.com, or call .888.534.4344.

	Hands-on Training	Financial Reporting	Combined
Company:	_____		
Attendee #1:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attendee #1 e-mail:	_____		
Attendee #2:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attendee #2 e-mail:	_____		
Attendee #3:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Attendee #3 e-mail:	_____		
Address:	_____ _____		
Phone:	_____		
Payable in advance by:	<input type="checkbox"/> Visa <input type="checkbox"/> Mastercard <input type="checkbox"/> by cheque to AccSys Solutions Inc.		
Credit card number:	_____		
Expiration date:	_____		
Name on card:	_____		
Signature:	_____		