

Adagio Training Sessions

hands-on training for Adagio end users

Adagio Training for First Nations



This Adagio Training Session is an excellent opportunity for First Nations administrators, managers and finance staff to maximize the investment in Adagio Accounting. This three day, hands-on training session has been designed specifically for First Nations end users to get the most out of Adagio Accounting. Using a sample company dataset, participants will work through a series of exercises that are typical of every day tasks performed in an accounting department. This session is geared towards intermediate Adagio and PayDirt users (users with one to two years experience).

Hands-On and Focused

For three full days, you will participate in instructor-led, hands-on training on **Adagio Ledger, Payables and PayDirt Payroll**. You will learn optimal ways to handle your accounting, and provide accurate, up-to-date information for staff, management, and external organizations. These hands-on sessions will get you working with Adagio in the most efficient manner possible, by showing you how to take advantage of its more advanced features. This training takes place in a classroom setting, and **registration is limited to 15 students**.



Expert Instruction



The best way to get the most out of your Adagio is to train with an Adagio training expert. Our instructor, Lars Glimhagen, has more than twenty-five years of experience in the field of accounting and finance. He is certified in adult education by the Vancouver School Board, and has taught computerized accounting at Compucollege, Douglas College, Langara College, and in Continuing Education with the Vancouver School Board. Lars is also the author of all of the Adagio Training Session courseware.

Courseware

Participants will leave the Adagio Training Session with Adagio Training Manuals and a training CD, both included in the registration fee. Adagio Training Manuals provide detailed procedures for Adagio Accounting. They include exercises using the training dataset on the CD. An added benefit is the Adagio "unMouse" Pad, which outlines keyboard shortcuts. You do not need to use the mouse to do data entry in Adagio!



Find out more online at www.accsysolutions.com

See over for registration information...



ABORIGINAL
STRATEGIES
LIMITED LIABILITY PARTNERSHIP



ABORIGINAL STRATEGIES
LIMITED LIABILITY PARTNERSHIP

Adagio Training Session Registration

Date Wednesday - Friday, September 22-24, 2010

Time Instruction 8:30 am – 4:30 pm.
Lunch will be provided.

Location Aboriginal Strategies Training Centre,
Suite 710 - 294 Portage Avenue., Winnipeg MB (204) 942-2944

Hosted By AccSys Solutions Inc., with offices throughout Western Canada,
in partnership with Aboriginal Strategies of Winnipeg MB
Send registrations to: Suite 401 - 19292 60th Avenue
Surrey, BC V3S 3M2 1.888.534.4344

Cost Register 2nd and 3rd attendees from the same organization and save!
Early Bird: 1st attendee = \$995
2nd/3rd attendee = \$895
Regular: \$1195

Sample Course Outline Day 1: Adagio Ledger

- Review Ledger setup
- Setting up Source Codes, Source Journals
- Creating and modifying accounts
- Managing budgets
- Processing transactions
- Copying and archiving batches
- Un-posting batches
- Periodic and year end processing
- Printing reports and financial statements

Register now to take advantage of early bird pricing. Regular prices apply to all attendees registering within three weeks of the course start date. Fees do not include 5% GST. Fully refundable up to of days in advance. 50% refundable 20-14 days in advance and no refund after 14 days prior to the event.

To register, fax to: 1.888.534.4385. Email info@accsysolutions.com, or call 1.888.534.4344.

Organization: _____

Address: _____

Phone: _____

Attendee #1: _____

Attendee #1 e-mail: _____

Attendee #2: _____

Attendee #2 e-mail: _____

Attendee #3: _____

Attendee #3 e-mail: _____

Payable in advance by: Visa Mastercard by cheque to AccSys Solutions Inc.

Credit card number: _____

Expiration date: _____

Name on card: _____

Signature: _____