

PayDirt Course Outline

- Reviewing company, printing and program setting
- Adding departmental Paycodes including calculations and calculation groups
- Creating Workgroups and Job Templates
- Adding Employees
- Completing a bi-weekly and monthly Pay-run
- Integrating with Adagio Ledger and BankRec
- Printing Reports
- Completing Year-end procedures

Note: To complete this course, PayDirt v 2-2-51 must be installed.