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Get the most from your Adagio accounting with these solutions. To unsubscribe, put "Remove" in the Subject line.

What's Your Problem?

If you're like most companies, you've probably been putting up with problems for so long that you don't even recognize them as problems any more. Do any of these sound familiar?

- Entering the same data in two or more places
- Entering information from an Adagio report into Excel for further analysis
- Workaround procedures such as entering transactions from a Third Party program

There may already be solutions for your problems. Give us a call: 1-888-534-4344

Today's Tip – Best Practices for Adagio Users

Check out the [Top 10 Best Practices for Adagio users](#) or contact Customer Service: 1-888-534-4344 x2.

1. Back up your database and run a data integrity check every day. (We can automate these procedures to run overnight.)
2. When you need technical support, phone 1-888-534-4344 x1 to log your support issue. Don't email or phone the technicians directly; it will only delay your support request.
3. When you order a new workstation or server, give AccSys a "heads up" so we can be sure they are implemented smoothly.
4. When you implement upgrades, be sure AccSys provides the training and helps you select the appropriate new options.
5. If you plan to implement or change your antivirus software, check with AccSys so you don't slow down your system or corrupt data.
6. Document your user procedures with the choices and preferences you've made. To document yourself, use Word and Snagit, or ask AccSys to do it for you.
7. Maintain your upgrades plans. Getting back on plans with Late or Prior Version renewals are very expensive.
8. Use two displays on your desktop to give you more "real estate".
9. Take advantage of free training and tech support on [AccSys Solutions | Client Support | Free & Other](#)
10. Let Customer Service show you around the AccSys and Adagio web sites.



Accounting & Systems Solutions

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